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**City of St. Louis**  
**DEPARTMENT OF PUBLIC SAFETY**  
DIVISION OF BUILDING AND INSPECTION  
**LYDA KREWSON**  
MAYOR



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BUILDING COMMISSIONER

**Building Energy Awareness Exemptions and/or Extensions Request**

Properties wishing to claim an exemption from or an extension to the requirements of the Building Energy Awareness Ordinance of the City of St. Louis must fill out the following form and attach supporting evidence to demonstrate a property's eligibility for said exemptions or extensions. *Voluntary participation for buildings under the minimum 50,000 square foot threshold and buildings owned by the State of Missouri or federal government are HIGHLY recommended to benchmark.*

Building/Property Owner: \_\_\_\_\_

Property Manager/Benchmarking Point-of-Contact: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Unique Building ID Number: \_\_\_\_\_

Property Address: \_\_\_\_\_

Property is applying for:

- Exemption from benchmarking requirements
- Thirty (30) day extension for benchmarking requirements

Please check all conditions that apply on page 2 of the form, and provide additional details below to describe which exemption/extension the building qualifies for:

Sign below to verify the information related to this request is true and accurate. Misrepresenting any material fact in these documents may lead to a rejection of the request, a violation of City codes, and may result in a fine.

Signature & Date \_\_\_\_\_

\*\*\*Please attach any support evidence to demonstrate a property's eligibility for claimed exemptions or extensions to this document\*\*\*

### **Benchmarking Exemptions:**

#### General

- Building is under the minimum 50,000 square feet size threshold for gross floor area.
- A demolition permit was issued during the prior calendar year, provided that demolition work has commenced and energy-related systems have been significantly compromised.
- The owner is unable to benchmark due to the failure of either a utility or a tenant (or both) to report the information necessary for the owner to complete any benchmarking submittal requirement.
- Due to special circumstances unique to the applicant's facility and not based on a condition caused by the actions of the applicant, strict compliance with provisions of this ordinance would not be in the public interest.
- Building is owned by the State of Missouri or the federal government.

#### Financial hardship

- Building had arrears of property taxes or water or refuse charges that resulted in the property's inclusion, within the prior two (2) years, on the city's annual tax lien sale list.
- Building had a court appointed receiver in control of the assets due to financial distress.
- Building is owned by a financial institution through default by the borrower.
- Building has been acquired by a deed in lieu of foreclosure.
- Building has a senior mortgage subject to a notice of default.

#### Building Use/Occupancy

- The property is primarily used for manufacturing or other industrial purposes for which benchmarking results would not meaningfully reflect covered property energy use – characteristics due to the intensive use of process energy.
- Building is a Group 2 covered property and all or substantially all of the property is used for communications infrastructure.
- The property does not have a certificate of occupancy or temporary certificate of occupancy for all 12 months of the calendar year being benchmarked.
- The building had average physical occupancy of less than 50 percent throughout the calendar year for which benchmarking is required.